

## GOVERNING BODY MEETING in Public

22 July 2014, 14:00 – 16.00

Radisson Blu Edwardian Hotel, 3 Alexandra Terrace, High Street, Guildford GU1 3AD

### AGENDA

Members of the public are welcome to attend and observe meetings of the Governing Body - which although being held in public are not public meetings. Questions from the public are welcome and should be emailed to [GWCCG.GBSecretary@nhs.net](mailto:GWCCG.GBSecretary@nhs.net) five working days before the meeting.

Item No	Item	Presenter	Action	Paper
<b>1. Introduction</b>				
1.1	Apologies for absence	Chair	To note	
1.2	Declarations of interests	Chair	To receive	
1.3	Chair's introduction and opening remarks, including notice of AGM	Chair	To note	Verbal
1.4	Questions received from the public	Chair	To note	
1.5	➤ Minutes of the previous Governing Body meeting – 27 May 2014	Chair	To approve	1
1.6	Matters Arising	Chair	To note	
1.7	Chief Executive's report	Chief Executive	To note	2
<b>2. Quality, Governance &amp; Assurance</b>				
2.1	Board Assurance Framework & Corporate Risk Register	Director of Governance & Compliance	To approve	3,3a
2.2	Risk Management Strategy & Policy	Director of Governance & Compliance	To approve	4

Freedom of Information: Those present at the meeting should be aware that their name will be listed in the agenda and action notes of this meeting, which may be released to members of the public on request under Freedom of Information requirements.

2.3	Quality & Safety Report	Executive Nurse, Director of Quality and Safeguarding	<b>To review &amp; note</b>	<b>5</b>
2.4	Annual Safeguarding Children Report 2013/14	Dr Clare Stevens	<b>To review &amp; note</b>	<b>6</b>
2.5	Quarterly HR Report – Q4 (2013/14) and Q1 (2014/15)	Director of Governance & Compliance	<b>To review &amp; note</b>	<b>7</b>
<b>3. Clinical Commissioning</b>				
3.1	Service Transformation Report	Deputy Director of Clinical Commissioning	<b>To review &amp; note</b>	<b>8</b>
3.2	Integrated Care Organisation (ICO) Presentation	Chair	<b>To note</b>	Presentation
3.3	Outcome from Hospital RESET <sup>1</sup> Presentation	Deputy Director of Clinical Commissioning	<b>To note</b>	Presentation
<b>4. Performance &amp; Finance</b>				
4.1	Final Budget Book and Medium Term Finance Strategy	Chief Finance Officer & Deputy Chief Executive	<b>To agree and note</b>	<b>9, 9a</b>
4.2	Month 2 Finance Report	Chief Finance Officer & Deputy Chief Executive	<b>To review &amp; note</b>	<b>10</b>
4.3	Performance Report	Chief Finance Officer & Deputy Chief Executive	<b>To review &amp; note</b>	<b>11</b>
<b>5. Minutes of Committees</b>				
5.1	Audit Committee – April 2014	Chair, Audit Committee	<b>To note</b>	<b>12</b>
5.2	Clinical Commissioning Committee – April and May 2014	Chair, Clinical Commissioning	<b>To note</b>	<b>13,14</b>

<sup>1</sup> Collaborative review of the patient discharge process by NHS Guildford and Waverley CCG and Royal Surrey County Hospital

		Committee		
5.3	Finance & Performance Committee – April and May 2014	Chair, Finance & Performance Committee	<b>To note</b>	<b>15,16</b>
5.4	Quality & Clinical Governance Committee – April and May 2014	Chair, Quality & Clinical Governance Committee	<b>To note</b>	<b>17,18</b>
<b>6. Any Other Business</b>				
6.1	Date and venue of next public meeting	<b>23 September, 2014 – 2.00 – 5.00 p.m.</b> Venue: TBC		
6.2	Notice of AGM	<b>17 September, 2014 – 5.00 p.m.</b> Venue: Radisson Blu Hotel, 3 Alexandra Terrace, High Street, Guildford GU1 3AD		

**PART II**

To resolve that representative of the press, and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest, Section 1 (2), Public Bodies (Admission to Meetings) Act 1960.