

GOVERNING BODY MEETING in Public

26 April 2016, 14:00 – 16.00

VENUE: East Horsley Village Hall, Kingston Avenue, East Horsley,KT24 6QT

Members of the public are welcome to attend and observe meetings of the Governing Body - which although being held in public are not public meetings. Questions from the public are welcome and should be emailed to GWCCG.GBSecretary@nhs.net five working days before the meeting.

| Item No | Item | Presenter | Action | Paper |
|--------------------------------------|--|--|-------------------|--------|
| 1. Introduction | | | | |
| 1.1 | Apologies for absence and confirm quorum* | Chair | To note | |
| 1.2 | Declarations of interests | Chair | To receive | 1 |
| 1.3 | Chair's introduction and opening remarks | Chair | To note | Verbal |
| 1.4 | Questions received from the public | Chair | To respond | |
| 1.A | Presentation – Complex Children's Health | Complex Needs Commissioning Manager (Children) | Presentation | |
| 1.5 | Minutes of the previous Governing Body meeting (26 January 2016) | Chair | To approve | 2 |
| 1.6 | Matters Arising – Action Log | Chair | To note | 3 |
| 1.7 | Chief Executive's report | Chief Executive | To note | 4 |
| 2. Governance & Assurance | | | | |
| 2.1 | 2016/17 Corporate (Strategic) Objectives | Director of Governance & Compliance | To approve | 5 |
| 2.2 | Board Assurance Framework – New Risk profile for 2016/17 | Director of Governance & Compliance | To approve | 6 |

Freedom of Information: Those present at the meeting should be aware that their name will be listed in the agenda and action notes of this meeting, which may be released to members of the public on request under Freedom of Information requirements.

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| 2.3 | <p>a) Framework for Committees in Common – Sustainability and Transformation Plan (STP)</p> <p>b) Governing Body Committee Terms of Reference</p> <p>c) Governing Body Committees Annual Effectiveness Report</p> | Director of Governance & Compliance | To approve | 7a, 7b, 7c |
| 2.4 | External Audit Procurement | Chief Finance Officer and Deputy Chief Executive | To approve | 8 |
| 2.5 | End of Year 2015/16 HR activity summary report | Director of Governance & Compliance | To note | 9 |
| 3. Quality and Performance | | | | |
| 3.1 | <p>a) Performance Report – Month 11</p> <p>b) Quality and Safety Report</p> | <p>Chief Finance Officer & Deputy Chief Executive</p> <p>Director of Nursing, Quality and Safeguarding</p> | To review | 10a, 10b |
| 4. Commissioning & Finance | | | | |
| 4.1 | Operating Plan 2016/17 | Chief Finance Officer and Deputy Chief Executive | To note and approve Chair's Action for final submission | 11 |
| 4.2 | Primary Care Strategy | Chief Finance Officer & Deputy Chief Executive / Medical Director (Commissioning) | To approve | 12 |
| 4.3 | Service Transformation 2015/16 | Chief Finance Officer and Deputy Chief Executive | To review and note | 13 |
| 4.4 | Commissioning, Finance & Performance Committee Report – February and March 2016 | Dr Darren Watts | To review and note | 14 |

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|---------------------------------|---|--|---------------------------|---------|
| 4.5 | Finance Report 2015/16 Month 11 (February 2016) | Chief Finance Officer and Deputy Chief Executive | To review and note | 15 |
| 4.6 | Draft Medium Term Financial Strategy 2016/17 to 2020/21 | Chief Finance Officer & Deputy Chief Executive | To note | 16 |
| 4.7 | Draft Budget Book 2016/17 | Chief Finance Officer & Deputy Chief Executive | To note | 17 |
| 5. Minutes of Committees | | | | |
| 5.1 | Audit Committee – December 2015 | Chair, Audit Committee | To note | 18 |
| 5.2 | Commissioning, Finance & Performance Committee - December, 2015, January, February 2016 | Chair of Commissioning, Finance & Performance Committee | To note | 19 – 21 |
| 5.3 | Quality and Clinical Governance Committee – January 2016 | Chair of Quality & Clinical Governance Committee | To note | 22 |
| 6. Any Other Business | | | | |
| 6.1 | Date and venue of next public meeting | 26 July, 2016 – 2.00 p.m. Venue: Godalming Masonic Hall, Ockford Road, Godalming GU7 1RQ, | | |

* Quorum: One-third of the whole number (13) of the Chair and the members which must include: Chief Executive or Chief Finance Officer and one other member (not Chief Executive or Chief Finance Officer).

PART II

To resolve that representative of the press, and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest, Section 1 (2), Public Bodies (Admission to Meetings) Act 1960.