

Agenda item: 5

Paper no: PCCCiC 28-18



### Primary Care Commissioning Committees in Common Part One ACTION LOG

Last Updated: 04/01/2019

Action No.	Date first raised	Issue Report/ Agenda Item	Action	Due Date	Lead	Status as at 04/01/19 Rationale for Delay if Applicable
02-18	12/10/18	2 Declaration of Interest	Include practices and Federation membership on Register for GPs	31/10/18	NMo	23/10/18- NMo to ensure included on all committee registers.  05/11/18- Comms planned asking all GPs to update and include in their declaration of interest entry. This will be updated on the committee register(s) as appropriate. Ongoing.
7-18	12/10/18	8 Primary Care Commissioning and Development Programme Assurance Report	ED to include in next report an update on all 3 clusters and how developing. Additionally, to consider presentation of report, e.g. tables vs prose text.	31/10/18	ED	05/11/18- SE stated that ED is on annual leave and will update at next PCCC meeting.  04/01/19 NM provided an update at the 9/11/18 meeting. This item to remain open

PCCCinC Action Log Part One 11/01/2019

**Working together as the Surrey Heartlands Clinical Commissioning Groups**  
Guildford and Waverley CCG | North West Surrey CCG | Surrey Downs CCG

01-19	9/11/18	Item 5 Action Log	<p>Background :</p> <p>The previous action (06-18) came from the PC Commissioning &amp; Development Programme Assurance Report re. inability of patients to book extended access appointment and systems</p> <p>Action :</p> <p>NM to provide an evaluation paper to PCC in March 2019 re. booking of extended access appointments, to include utilisation and learning from the first six months.</p>	13/03/19	NM	To be added to the March 2019 agenda
02-19	9/11/18	Item 7 (i) Estates Planning	<p>Background :</p> <p>NM advised that Surrey Heartlands had commissioned a piece of work on a six facet survey to give a baseline of estates information, which would constitute a Minimum Data Set on the amount of space on each and the condition of the premises. This could be compared with known and predicted demographic changes to identify future capacity requirements.</p> <p>Action :</p> <p>NM to bring an update to PCCC in six months' time.</p>	08/05/19	NM	To be added to the May 2019 agenda

03-19	9/11/19	Item 9 ADHD in Childhood LCS	<p>Background :</p> <p>NKi noted that there had been a significant number of questions from SDCCG about process and the practices did not feel they would be assured until they had had more presentations at locality level. It was noted that agreement for SDCCG would need Chairman's action once assurance had been provided.</p> <p>Action :</p> <p>A Chair's Action to be prepared once SDCCG queries had been addressed and agreed at locality level.</p>	11/01/19	JD	As of 04/01/2019 a Chair's Action has not yet taken place.
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