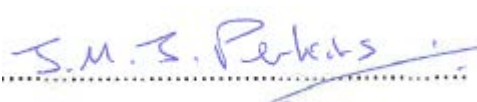


## Primary Care Commissioning Committees in Common Chair's Action Procedure- Guildford and Waverley CCG; North West Surrey CCG; and Surrey Downs CCG

<b>Guildford and Waverley CCG</b>	✓
<b>North West Surrey CCG</b>	✓
<b>Surrey Downs CCG</b>	✓

<b>Type of resolution:</b>	Emergency Resolution
<b>Date of resolution:</b>	04/04/2019
<b>Subject of resolution:</b>	Interpretation and Translation Services – Procurement Tender
<b>Summary:</b>	
<p><b>This Chair's Action is applicable to Surrey Heartlands CCGs.</b></p> <p>The Primary Care Commissioning Committees in Common are asked to approve the attached Interpretation and Translation Services Procurement Tender Documentation.</p> <p>Surrey Heartlands PCOGs (November 2018) and PCCCiC (January 2019) supported the procurement recommendation to appoint a preferred provider of Managed Interpretation &amp; Translation Services.</p> <p>Procurement tender documentation was submitted to Surrey Heartlands PCOGs (22nd &amp; 29th March) and was recommended to PCCC for review and approval to release to market.</p> <p><b>Reason for Chair's Action:</b></p> <p>In order not to delay the procurement process and to obtain maximum time for service mobilisation, the commissioners seek PCCC to enact a Chairs Action and virtually approve the final suite of procurement documents.</p>	

<b>Guildford and Waverley CCG</b>	
<b>Approving Officer:</b>	Jonathan Perkins (PCCCiC Chair) Karen McDowell (Chief Finance Officer)
<b>Consulted with:</b>	Dr David Ratcliffe (clinical member) Dr Jane Dempster (clinical member)
<b>Lead Director:</b>	Rachael Graham, Deputy Director of Contracts, Non-Acute and Primary Care
Signed:	
<b>PCCCiC Chair:</b>	<b>Date:</b>
	9/4/19



<b>Chief Finance Officer</b> 	<b>Date:</b> 11/4/19
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Having consulted with at least one clinical member of the Primary Care Commissioning Committees in Common.  
Support must be obtained in writing and record saved by the Governance Team.

	<b>Name</b>	<b>Job title/ Designation</b>	<b>Record of support?</b>
<b>Clinical Member</b>	Dr David Ratcliffe	PCCCiC Independent GP	✓
<b>Clinical Member</b>	Dr Jane Dempster	PCCCiC Independent GP	✓

This action will be reported to and recorded in the minutes of the meeting of the Primary Care Commissioning Committees in Common on 10/05/2019.

### North West Surrey CCG

<b>Approving Officer:</b>	Jonathan Perkins (PCCCiC Chair) Matthew Tait (Joint Accountable Officer)	
<b>Consulted with:</b>	Dr David Ratcliffe / Dr Jane Dempster (clinical member) Karen McDowell / Claire Fuller (non-clinical member)	
<b>Lead Director:</b>	Rachael Graham, Deputy Director of Contracts, Non-Acute and Primary Care	
Signed:		
<b>PCCCiC Chair:</b> 		<b>Date:</b> 9/4/19
<b>Chief Finance Officer</b> 		<b>Date:</b> 11/4/19

Having consulted with at least one clinical member of the Primary Care Commissioning Committees in Common.  
Support must be obtained in writing and record saved by the Governance Team.

	<b>Name</b>	<b>Job title/ Designation</b>	<b>Record of support?</b>
<b>Clinical Member</b>	Dr David Ratcliffe	PCCCiC Independent GP	✓
<b>Clinical Member</b>	Dr Jane Dempster	PCCCiC Independent GP	✓

This action will be reported to and recorded in the minutes of the meeting of the Primary Care Commissioning Committees in Common on 10/05/2019.

**Surrey Downs CCG**

<b>Approving Officer:</b>	Jonathan Perkins (PCCCiC Chair) Matthew Tait (Joint Accountable Officer)
<b>Consulted with:</b>	Dr David Ratcliffe / Dr Jane Dempster (clinical member) Karen McDowell / Claire Fuller (non-clinical member)
<b>Lead Director:</b>	Rachael Graham, Deputy Director of Contracts, Non-Acute and Primary Care

Signed:

<b>PCCCiC Chair:</b> 	<b>Date:</b> 9/4/19
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<b>Chief Finance Officer</b> 	<b>Date:</b> 11/4/19
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Having consulted with at least one clinical member of the Primary Care Commissioning Committees in Common.  
Support must be obtained in writing and record saved by the Governance Team.

	<b>Name</b>	<b>Job title/ Designation</b>	<b>Record of support?</b>
<b>Clinical Member</b>	Dr David Ratcliffe	PCCCiC Independent GP	✓
<b>Clinical Member</b>	Dr Jane Dempster	PCCCiC Independent GP	✓

This action will be reported to and recorded in the minutes of the meeting of the Primary Care Commissioning Committees in Common on 10/05/2019.