

Agenda item: 10

Paper no: 10

Title of Report:	Primary Care Contracting Tracker Report September 2019	
Status:	TO NOTE	
Committee:	Primary Care Commissioning Committees in Common – Part One	Date: 13/09/2019
Venue:	Board Room, Third Floor, NHS G&W CCG, Dominion House, Woodbridge Road, Guildford, Surrey, GU1 4PU	

Presented by:	Helen Snelling, Head of Primary Care Contracting, NHS Surrey Heartlands CCGs	
Executive Lead sign off:	Rachael Graham, Deputy Director of Contracts Non Acute and Primary Care, NHS Surrey Heartlands CCGs	Date: 03/09/2019
Author(s):	Paul Coppini - Primary Care Contracts Manager, NHS Surrey Heartlands CCGs Suzanne Case-Green - Primary Care Contracts Manager, NHS Surrey Heartlands CCGs Gigi Langois-Pearson - Primary Care Contracts Manager, NHS Surrey Heartlands CCGs	

Governance

Conflict of Interest: The Author considers:	None identified	✓
Previous Reporting: (relevant committees/ forums this paper has previously been presented to)	Primary Care Operational Group 30 th July 2019 For decision and assurance	
Freedom of Information: The Author considers:	Open – no exemption applies. Part I paper suitable for publication.	✓

Executive Summary

As part of their delegated responsibilities the CCGs are required to monitor and manage contracts for the provision of essential and additional primary care services. Accordingly, all related contractual action and applications need to be considered by the Primary Care Commissioning Committee. This report provides a highlighted summary of such actions and/or applications to be considered at this meeting.

- Interpreting & Translation New Contract – Update

Implications

What is the health impact/ outcome and is	<ul style="list-style-type: none"> • Objective1: Continue to work towards achieving sustainable systems
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this in line with the CCGs' strategic objectives ?	<ul style="list-style-type: none"> Objective 4: Support Primary Care Development in line with the NHS Long Term Plan Objective 5: Safe, effective care providing the best possible health and care outcomes and patient experience
What is the financial/resource required?	N/A
What legislation, policy or other guidance is relevant?	NHSE Directive/Policy GMS/PMS contracts and regulation
Is an Equality Analysis required?	N/A
Any Patient and Public Engagement/consultation required?	N/A
Potential risk(s) ? (including reputational)	N/A

Recommendation(s)

To review and discuss the individual practice cases and consider the recommendations made by PCOG.

Next Steps

To complete actions as determined by PCCC.

Primary Care Contracting Tracker – Part 1

September 2019 PCCC

Purpose of report

As per the CCG’s responsibility outlined in the Delegation Agreement with NHS England, commissioners are required to monitor and manage the contracts for the provision of essential and additional primary care services across Surrey Heartlands GP practices.

As per the national primary care contract regulations and guidance, the enactment of contractual action and/or the review and approval of applications for change/revision needs to be considered and agreed by the Primary Care Commissioning Committee (PCCC).

This report therefore highlights the contractual applications received and/or enacted in line with regulations and provides the information and assurances that the committee requires in order to adhere to their delegated obligations to make decisions.

This report has been separated into two sections:

Section 1 – Decision required by the committee

Section 2 – Information & Assurance provided

All cases/matters outlined in this report have been discussed and explored in detail at the Primary Care Operational Group (PCOG) Part 1 in order to make these recommendations to PCCC.

Section 1: - Decision required by PCCC

The following applications have been presented and reviewed by the PCOG committee and PCCC are asked to consider and ratify the recommendations:

Guildford & Waverley CCG:

None to note.

North West Surrey CCG:

Interpreting & Translation – Update		Practice Code	Contract Type	List Size
		N/A	N/A	N/A
PCN Name:	N/A			
Application:	Interpreting & Translation New Contract – Update			

PCOG & Updates	<ul style="list-style-type: none"> • Contract secured via robust procurement programme • Contract signed and mobilisation programme underway with go live 01st October 2019. • 4 face to face training sessions for Surrey Heartlands GP practices across the patch 3rd /4th September • 3 skype training sessions for GP practices 5th September • welcome training pack for each practice/branch and digital copy 	
Entry on risk register	Risk #350	Proposed for closure
Entry on Issues log	NO	N/A
Recommendations to PCCC	To note actions / assurances	

Surrey Downs CCG:

None to note.

Section 2: - Information & Assurance provided to PCCC

The following cases are presented to PCCC to enable oversight and provide assurance of ongoing review and action being undertaken by the Primary Care contracting team.

Guildford & Waverley CCG:

None to note

North West Surrey CCG:

None to note

Surrey Downs CCG:

None to note

Report ends

Authors
Primary Care Contracting Team

Agenda item: 10

Paper no: 10b

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Governance

Conflict of Interest: The Author considers:	None identified	✓
	CONFLICT(S) NOTED Name(s) of individuals with conflict: Mitigating Action(s):	
Previous Reporting: (relevant committees/ forums this paper has previously been presented to)	Primary Care Operational Group 30 th July 2019 For decision and assurance	
Freedom of Information: The Author considers:	None applies	✓

Executive Summary

As part of their delegated responsibilities the CCGs are required to monitor and manage contracts for the provision of essential and additional primary care services. Accordingly, all related contractual action and applications need to be considered by the Primary Care Commissioning Committee. This report provides a highlighted summary of such actions and/or applications to be considered at this meeting.

Guildford & Waverley:
- New Inn Surgery – Termination notice

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Implications

What is the health impact/ outcome and is this in line with the CCGs' strategic objectives ?	<ul style="list-style-type: none">• Objective 1: Continue to work towards achieving sustainable systems• Objective 4: Support Primary Care Development in line with the NHS Long Term Plan• Objective 5: Safe, effective care providing the best possible health and care outcomes and patient experience
What is the financial/ resource required?	N/A
What legislation, policy or other guidance is relevant?	NHSE Directive/Policy GMS/PMS contracts and regulation
Is an Equality Analysis required?	<ul style="list-style-type: none">• New Inn
Any Patient and Public Engagement/ consultation required?	<ul style="list-style-type: none">• New Inn
Potential risk(s) ? (including reputational)	N/A

Recommendation(s)

To review and discuss the individual practice cases and consider the recommendations made by PCOG.

Next Steps

To complete actions as determined by PCCC.

Primary Care Contracting Tracker – Part 1

September 2019 PCCC

Purpose of report

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This report has been separated into two sections:

Section 1 – Decision required by the committee

Section 2 – Information & Assurance provided

All cases/matters outlined in this report have been discussed and explored in detail at the Primary Care Operational Group (PCOG) part 2 in order to make these recommendations to PCCC.

The following applications have been presented and reviewed by the PCOG committee and PCCC are asked to consider and ratify the recommendations:

Guildford & Waverley CCG:

New Inn Surgery 200-202 London Road, Guildford GU4 7JS		Practice Code H81647	Contract Type PMS	List Size 2639
PCN Name:	Guildford East			
Application:	<p>Termination notice</p> <p>The practice has been threatened with eviction by the landlord on numerous occasions over the last 2/3 years. Their current lease expired on 31 May 2019 and they were granted an extension until 30 November 2019, subject to the following conditions:</p> <ul style="list-style-type: none"> • Notice provided to commissioner of termination of contract • Landlord to be provided with access to the bank account <p>The practice provided 6 months termination notice to the CCG reflecting that they would cease to operate on Friday 22 November 2019.</p>			

1

PCOG Outcomes	<p>PCOG discussed the application and agreed to accept the termination notice and for the CCG to proceed with informing patients of the outcome.</p> <p>However the committee had serious concerns about proceeding with patient 'engagement' as suggested by NHS England. They felt that it could give false hope to the patients as there are <i>no</i> options to consider as there is no building available. They fully agreed that this should be completed where options are available but in this instance, the outcome will not change and it was felt that this could be considered damaging to the CCGs reputation.</p> <p>PCOG asked for a summary to be provided to PCCC, explaining what the CCG is legally required to carry out, in terms of patient engagement as outlined in the delegated co-commissioning agreement.</p> <p>It was agreed that the summary should confirm that the CCG has considered the requirement, but would not be proceeding in this way due to exceptional circumstances i.e. no options available. The CCG would, of course, write to patients inviting them to comment/contact us with any concerns and registration events will be held at the practice in order to assist patients.</p> <p>Following further discussion at PCCC in July, it was agreed that the CCG would undertake a period of engagement with patients informing them of the 'likely' closure of New Inn Surgery in November 2019. This engagement programme is ongoing and patients can submit their concerns/comments to the CCG via telephone (jam media), email, FREEPOST postcards (available at the surgery) or write directly to CCG.</p> <p>At the request of the Patient Participation Group (PPG), the CCG met with their representatives, GP Partner and practice manager on Thursday 29th August.</p> <p>The PPG were very keen to find a way to keep the practice open and had facilitated a meeting with the landlord where the suggestion of a further lease extension was discussed. They had also spoken to a local councillor who indicated that the possibility of buying the premises was being re-considered.</p> <p>It was agreed that the CCG would support the practice to explore further options regarding the future of the practice, if they were able to secure a lease extension for at least 2 years. This request needs to be confirmed in writing and submitted by 10th September 2019.</p>	
Entry on risk register	YES	RED 16
Entry on Issues log	NO	N/A

Recommendations to PCCC	Recommendation that PCCC either agrees to proceed with the termination and disperse the list, OR agree rescind the termination notice and approve a further 2 year lease extension. (Dependent on information received by deadline of 10 September 2019)
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Primary Care Contracting Team