

**Primary Care Commissioning Committees in Common Part One ACTION LOG**

Last Updated: 01/11/2019

Action No.	Date first raised	Issue Report/ Agenda Item	Action	Due Date	Lead	Status as at 06/09/2019 Rationale for Delay if Applicable
37/19	13/09/19	5. Action Log	Add CQC update to next agenda	Nov 19	JP	Update to be given as part of CQC item on agenda.
38/19	13/09/19	5. Action Log	Add item to next agenda on financial details relating to potential CCG merger	Nov 19	CF	Paper will be presented to January 2020 PCCCiC as there is a requirement for prior CCG Executive sign off.
39/19	13/09/19	6. Primary Care Transformation Board Terms of Reference	It was agreed that the Contracts Lead would be included in the PCTB meetings.	Nov 19	CT	Completed.
40/19	13/09/19	7. 2019/20 Month Four Finance Reports	Finance to follow up on issues arising from the non-agreement of rental charges at Cobham Health Centre.	Nov 19	AL	Conversations are on-going between the practice and NHS Property Services (NHSPS) over disputed rental charges since 2016. Practice to submit reconciliation of payments made to NHSPS in order for revised debtor statement to be generated confirming value of outstanding rent.
41/19	13/09/19	9. Issues Log	Further checks to be introduced on data from the Datix system to remove errors prior to reporting.	Nov 19	HS	Completed amended documents to present at next meeting